



WORKING ALONE OR IN ISOLATION POLICY

The safety of all employees of E4 Homes Inc is of utmost priority. In the interest of ensuring, so far as reasonably practicable, the safety, health, and welfare of our employees, NO PERSON shall be permitted to work alone or in isolation without the express written permission of management.

Prior to any employee being allowed to work alone or in isolation, a written and signed procedure will be developed. The procedure shall include at minimum:

- The provision of means of securing assistance (communication device) in the event of injury or other misfortune
- Reporting of the site location, contact and expected time away

Written working alone procedure

The working alone procedure shall be written and signed by the person working alone and the designated contact person. Details of the procedure to follow in working alone situations shall include:

- Details of beginning and end of working alone situation
- Specific time or intervals for employee contact
- Details of who shall establish contact
- Procedure to follow if contact cannot be established
- Procedure regarding emergency rescue
- Method for recording of employee contacts

Owner

Date